



## Use SchoolCash Online to pay for school items and fees

Wake County Public School System uses SchoolCash Online for most school items and activity fees.

You will help increase efficiency and security at your child(ren)'s school by making payments directly into your school's bank account. This limits the number of people entering the school, reduces risk of lost payments, and allows teachers and office staff to focus on helping students, not on counting cash. In addition, you are automatically informed about school activities!

Note: Athletic tickets purchased through GoFan, and Driver's Ed and Before/After School Care fees purchased through OSP are not sold through SchoolCash Online.

How to register	How to add children to your account
<ul style="list-style-type: none"> <li>● Go to <a href="https://wcpss.schoolcashionline.com">https://wcpss.schoolcashionline.com</a> and click <b>Register</b></li> </ul>  <ul style="list-style-type: none"> <li>● Enter your first name, last name, email address, and create a password</li> <li>● Select a security question</li> <li>● Select <b>Yes</b> to receive email notifications (note that you will not receive any promotional emails)</li> <li>● You will receive a confirmation by email. Check your spam/junk folder if you don't receive it.</li> <li>● Use your email address and password to log in to your account</li> </ul>	<ul style="list-style-type: none"> <li>● Sign in to SchoolCash Online at <a href="https://wcpss.schoolcashionline.com">https://wcpss.schoolcashionline.com</a></li> </ul>  <ul style="list-style-type: none"> <li>● At the top of the page, click on <b>My Account</b></li> <li>● From the dropdown menu, select <b>My Students</b></li> <li>● Click to add a student:             <ul style="list-style-type: none"> <li>● Type your school district name</li> <li>● Choose your school from the list</li> <li>● Enter your child's details. You may add up to 8 students to your account</li> <li>● Click <b>Confirm</b></li> </ul> </li> </ul>
<h3>How to make a payment</h3> <ul style="list-style-type: none"> <li>● Select the item that you would like to purchase and click <b>Add to Cart</b></li> <li>● Once you have finished adding items to your cart, click <b>Continue</b> to make a payment</li> </ul>	